

Client Manual

1.0.0.4

(English Version)

Yeastar Technology Co., Ltd.



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Part 1 How To Activate MyPBX

Client Addon

1 Activate MyPBX Client Addon

To activate client Addon, you should provide your MyPBX LAN MAC address. You can find it on the motherboard or the enclosure of MyPBX. Here is a screenshot of a MAC address:

IP PBX		
Input Rating: 100-240V AC 1.5A MAX 50-60Hz	SN:	S/N P300V1312200337
Complies with FCC Part 68 Rules	WAN MAC:	MAC F48549050405
IP Address: 192.168.5.150 User Name:admin Password:password Made in China	LAN MAC:	MAC F48549050404

(Figure 1-1)

Notes:

1. Client addon is available on MyPBX Enterprise/U100/U200 series only now. MyPBX U300/U5XX will support client addon in near future.

2. LAN MAC is the key to get license.

Please contact the reseller/dealer from whom you got the MyPBX to purchase activation license.

Below is the steps to activate the Client addon:

Step 1. Click "Addons" to switch to the Client addon activation page.





(Figure 1-2)

Step 2. Click "Install" and enter the activation code you purchased, then click "Active".

Install MyPBX Client		x
MAC:	f4b549060134	
Client Number:	30	
Active Code:	REYETR-CEF8F8D2D24F4FA0A0C1C16666F1F12E	
	Active X Cancel	



Step 3. After you click "Active", MyPBX will pop up a reboot tag. Click "Reboot now", the activation will take effect permanently after the MyPBX reboots.

Notes:

- 1. Activation is permanent in MyPBX even if you make a factory reset on MyPBX. If you want to change the number of client, you should enter the activation code again and confirm the number of client.
- 2. By default, MyPBX can support 2 clients even if you don't activate it.
- 3. When you purchase activation code, you can ask for another developer, which is "yea" by default.
- 4. You cann't install the activation code on another MyPBX.



2 MyPBX Client Addon Settings

You can disable/enable/update the addon after it is activated successfully.

МуРВ)	K Client (Enabled)	
Ş	MyPBX Client is an application coordinated with MyPBX that connects your PC and IP phones. With MyPBX Client, you can perform various operations including check extension status, manage contacts, voicemails, and CDR of extension, realize click-to-call and call popup, send instant messages between extensions, initiate a conference call, and create a call task, etc.	+ Update

(Figure 2-1)

Disable MyPBX Client addon

You can click "Disable" to disable MyPBX client addon temporarily.

Click "Disable", MyPBX will pop up the window below, and then click "OK" to disable it.

Message from webpage	
Are you sure to dis	able the addon?-MyPBX Client
	OK Cancel

(Figure 2-2)

Enable MyPBX Client addon

If you have disabled MyPBX client addon, you can enable it again by clicking "Enable".

MyPB)	(Client (Disabled)		
=	MyPBX Client is an application coordinated with MyPBX that connects your PC and IP phones. With MyPBX Client, you can perform various operations including check extension status manage contacts voicemails and CDB of extension, realize click to call and call populo, send instant messages between	+ Update	
	extensions, initiate a conference call, and create a call task, etc.	Enable	

(Figure 2-3)

Update MyPBX client addon license

If you want to change the number of client which MyPBX supports, click "Update" and enter the activation code and client number to active it again.

MyPBX Client (Enabled)		
MyPBX Client is an application coordinated with MyPBX that connects your PC and IP phones. With M including check extension status, manage contacts, voicemails, and CDR of extension, realize click-to- extensions, initiate a conference call, and create a call task, etc.	vPBX Client, you can perform various operations call and call popup, send instant messages between	+ Update

(Figure 2-4)



Install MyPBX Client		x
MAC: Client Number:	f4b549060134 60	
Active Code:	REYETR-CEF8F8D2D24F4FA0A0C1C16666F1F12E	
	✓ Active X Cancel	

(Figure 2-5)



Part 2 How to use Client software

1 Introduction

MyPBX Client has clean and user-friendly interface as well as lovely icons. The simple and human-based practices allow users to click to call out so easily that they don't need to remember any number; when users engaged themselves in thinking, no need to be disturbed or annoyed by constant ringing tones, just give a "command" and MyPBX Client will help you to politely decline incoming calls; when users are absent, no need to worry about missing any important calls, MyPBX Client can help record voice messages.

Not only is MyPBX Client with call management functions that can easily manage the call conference, voicemails and call recordings, but also a unified communication terminal that can send internal instant messages.



2 Install MyPBX Client

This section shows how to install MyPBX Client software on the PC.

- Download the MyPBX from http://www.yeastar.com/download/MyPBX-Client/MyPBXClientSetup1.0.0.4.exe
- 2. Double click the "MyPBX ClientSetup1.0.0.4.exe", "Welcome to the MyPBX Client Installation" screen will come up. Click "Next" to continue.

월 Installing	TyPBX Client	×
	Welcome to the MyPBX Client Installation!	
\$\$ \$ \$	This setup program will install MyPBX Client on your computer. Click Exit if you do not want to install this application. Click Next to continue the installation.	
	WARNING: This program is protected by international copyright law and treaties.	
	Unauthorized reproduction or distribution of this program, or any portion of it, may result in severe civil and criminal penalties and will be prosecuted to the maximum extent of the law.	
	< <u>B</u> ack <u>N</u> ext > <u>E</u> xit)

(Figure 2-1)

3. Read through the software License Agreement, select "I agree with the above terms and conditions", and then click **Next** to continue. See Figure2-2.



😼 Installing TyPBX Client	×
License Agreement To proceed with the installation, you must accept this License Agreement. Please read it carefully.	
Entering into this Agreement: (MyPBX Client) This End User License Agreement constitutes a valid and binding agreement between Yeastar's MyPBX software ('Software') and You, as a user, for the use of the Software.	
Article 1 License and Restrictions 1.1 License. Subject to the terms of this Agreement, Yeastar hereby grants You a limited, personal or company, commercial, exclusive, sub licensable, assignable, charge license to download, install and use the Yeastar Software on Your computer.	~
✓ I agree with the above terms and conditions < Back	

(Figure 2-2)

4. Click **Next** after going over the provisions.

😼 Installing TyPBX Client 🛛 🗙
Readme Please read the following information.
MyPBX Client: Easy-to-use call messenger at your fingertips MyPBX Client is an easy-to-use application of MyPBX designed to provide fully integrated unified communications for SMBs. With MyPBX Client, the user is able to see the status or presence of the other users, click to call from the phonebook or Microsoft Outlook; see missed, inbound and outbound calls; create and manage conference calls; schedule call tasks; check voicemails and recordings, to name just a few. To top it off, MyPBX Client offers instant messaging (IM), email and SMS functionality that gives users the power to quick contact people in either local or remote locations; also it enables users to have sidebar conversations during calls, or to bring several people into a chat session. Once installed, there will be a shortcut of MyPBX client on the desktop. Double click it, and then the user can manage their extension easily from desktop.
< <u>B</u> ack <u>N</u> ext > <u>E</u> xit
(Figure 2-3)

5. The Destination folder screen allows you to decide where to store MyPBX Client on your



computer. Click "Next" to continue.

🛃 Installing MyPBX Client	×
Destination folder Select a destination folder where MyPBX Client will be installed.	Real Providence
Setup will install files in the following folder. If you would like to install MyPBX Client into a different folder then click Browse and select another folder.	
Destination folder	
C:\Program Files\Yeastar\MyPBXClient Browse	
< Back Next >	Exit

(Figure 2-4)

- 6. A screen pops up to notify you that:
 - (1) Run Installed application
 - (2) Create Shortcut(s) on Desktop
 - (3) Start MyPBX Client when I start Windows

Enable the options as you wish, and then click 'Next'.



🛃 Installing TyPBX Client	×
Select from the following installation options. Click Next to begin the installation. Click Back if you would like to change the installation information.	
 Run Installed application Create Shortcut(s) on Desktop Start MyPBX Client when I start Windows 	
< <u>B</u> ack <u>N</u> ext > <u>E</u> xit	

(Figure 2-5)

7. Enter into the "Installing Files" page. The system begins the installation, which will take a while.

🔏 Installing TyPBX Client	
Installing Files Copying MyPBX Client files to your computer.	
To interrupt or pause the installation process, click Cancel.	
Directory: D: File: MyPBX.exe	
<u>N</u> ext >	<u>Cancel</u>

(Figure 2-6)

8. When the installation is complete, a screen will pop up to notify you that the software is installed successfully. Click **Finish**.



×

🛃 Installing TyPBX Client



MyPBX Client has been successfully installed!

Click Finish to complete the installation.



(Figure 2-7)



3 Log in MyPBX Client

After the installation, you can enjoy the powerful functions MyPBX Client offers.

Double-click shortcut and launch MyPBX Client. Please enter your Ext. number and password and then click "Sign In", see Figure 3-1.

M Lyl	PBX				
File	View Conta	cts Tools	s Help		
	Extensio	m			
	6041				*
	Password	1			
	****	•			
	∨ Signπ ∨ Start	ne in whe Client w	n Client sta hen computer	rts starts	
			Si	gn in	

(Figure 3-1)

Please pay attention when you log in for the first time:

Please click "Tools" on menu \rightarrow Options, and enter the IP address of MyPBX Server and Client Developer on Figure 3-2. You can get this IP and developer from Admin.

About Ext. and Password

Obtain the Extension and Password from your system Admin before you log in MyPBX Client. The password for extension is the voicemail PIN. Check it on the extension edit page on MyPBX.

If you want to modify password, please see details on Chapter 4.7 Personal Profile.





MyPBX - Options		×
MyPBX - Options	System Fill in MyPBX IP Server IP address: 192.168.5.101 Client Developer: yea Fill in Developer "yea" Sign me in when Client starts Start Client when computer starts	
	OK Cancel	Apply

(Figure 3-2)

Note: On Sign in screen, you can also enable following settings:

☑ Sign me in when Client starts

Start Client when computer starts



4 Managing MyPBX Client

4.1 Extension Management

When sign in MyPBX, system opens a main screen \rightarrow Extension screen as Figure 4-1 shows.





MyPBX ·	- 6041			3			
File View	Contacts Tools H	elp					
8 -							
6041(Online))			*			
🔂 Call task	 & Conference 						
Extensions	Contacts History Voic	email Recording					
1 extension:	s online						
$-\nabla$	Name	Ext.no	Mobile	<u> - </u>			
8 🔊	Jack	6041					
8 27	Rela	6029					
8.27	Prince	6028					
8 2	Myron	6023		=			
8 27	Michael	6026					
8 27	Jeny	6024					
8 2	Jason	6020					
8 27	Jane	6025	l	_			
8 2	Напу	6021					
84	Catherine	6022					
8.27	Arthur	6027					
8 27	6049	6049					
8 27	6048	6048		-			
	III		•			2	2
6029				X	4.00	Z 100	5 DEF
			1 2 4 5	3	7 PORS	8 TUV	9
			78	*	*	0.	#

(Figure 4-2)





4.2 Contacts Management

After signed in MyPBX Client, you can see "Contacts" tag as Figure 4-3 shows. Here, you can add, edit, delete, send, import and export your private contacts.



(Figure 4-3)

4.2.1 Contacts Group Management

You can see contacts in group through "View" \rightarrow "Show Contacts Group" (see Figure 4-4).



	M TyPBX - 60	41					
	File View Cont	acts Tools Helj	p				
	🙎 🗸 Show dia	🙍 🗸 Show dial panel					
	6041 () 🗸 Show cor	ntacts group			*		
Add new group	Call task ▼ Extensions Con	& Conference	Voicemail Recording				
	🕻 Add Group 🥻	🗙 Delete Group					
	All	V Name	Office	Mobile	Delete selected		
	Colleagues	🤱 Toni	5702543	15253213512	group		
	Friends	🤱 Philip	5684022	1342522352			
	Ungrouped	👌 TonyZhang	7515551	1355902124			
		an SinTom	5702560	15882315954			
Contract manua		🚴 Kevin	52340635	15922838232			
list		👌 Jesscica	71552352	15952413652			
list		atherine 👌	25166645	15880285416			
		anyony 👌	6465528	15426527524			
		🚴 Ben	15643663	15244565285			
		<	1111		>		
	57025430				×		
			()		1 2 3 4 5 6 7 8 9 • 0 #		

(Figure 4-4)

4.2.2 Add New Contact

1. You can add new contact through Menu \rightarrow Add New Contact (Figure 4-5a) or click the mouse to open the adding screen as Figure 4-5b shows.



M Lypbx -	- 6041			M HyPBX - 60	41		
File View	Contacts Tools Help			File View Conte	acts Tools Help		
<mark>8</mark> ▼ 6041 (Online	Add new contact Edit contact's profile Delete contact		*	<mark>8</mark> ▼ 6041 (Online)			
Call tas Extensions	Import contact Export contact	ording		Call task ▼ Extensions Cont MAdd Group >	& Conference acts <u>History Vo</u> Delete Group	icemail Recording	
A11	Upload local data to server Download client data	ffice	Mobile	A11	∇ Name	Office	Mobile
Colleagues	Toni	5702543 5684022	15253213512	Colleagues	🤰 Toni	Add new contact	425223213512
Friends Ungrouped	TonyZhang SinTom	7515551 5702560	1355902124 15882315954	Friends Ungrouped	TonyZhang SinTom	Edit contact's profile Move to Group Start call	55902124
	🚴 Kevin 🚴 Jesscica	52340635 71552352	15922838232 15952413652		🚴 Kevin 👌 Jesscica	Delete contact Send SMS	922838232 952413652
	👗 catherine 🚴 Nnyony	25166645 6465528	15880285416 15426527524		💍 catherine 🤱 Nnyony	Refresh 6465528	880285416 15426527524
	👗 Ben	15643663	15244565285		👌 Ben	15643863	15244565285
5702543	<		>	5702543	<	<u>n</u>	
0102040		$\overline{\mathbf{O}}$		0102043		•	

(Figure 4-5a)

(Figure 4-5b)

2. Please edit contact's profile on the following screen; the details include name, office phone, and company name and so on. (Figure 4-6)

M Add new cont	act			\mathbf{X}
Contact's	profile			
Name	Green_tea			
Group	Ungrouped			~
Office	91284513	Memo		~
Mobile	13123525455			
Home				~
Company	Yeastar			
Title		Fax		
E-mail	tea@yeastar.com	SKYPE	support.yeastar	
Postcode		MSN		
₩еЪ	www.yeastar.com			
Address				
	[Apply	OK	Cancel
	(Fi	gure 4-6)		



3. Click "Ok" or "Apply" to add new contact.

Note: On call history, right click on the item and from the menu you can "Save Number" to your contacts.

4.2.3 Edit Contact's Profile

1. Click on the chosen contact, and open the "Contact" menu \rightarrow "Edit contact's profile" as Figure 4-7a shows or right click to open the menu as Figure 4-7b shows.

M EyPBX - 6041			M HyPBX - 604	41		
File View Contacts Tools Help			File View Conta	acts Tools Help		
8 Add new contact 6041 (Online Call tas Extensions MAdd Grov	ording	*	8 - 6041 (Online) Call task - Extensions Cont	& Conference acts History Vo	vicemail Recording	*
Upload local data to server	ffice Mobile		A11		Office	Mobile
Colleagues Friends Ungrouped Collesures Colleagues	5702543 15253213512 5684022 1342522352 7515551 1355902124 5702560 15882315954 52340635 15922338232 7155252 15952413652 25186645 158802595416 545528 15425527524 15643663 15244565285		Colleagues Friends Ungrouped	 Toni Philip TonyZhang SinTom SinTom Kevin Jesscica catherine Hnyony Ben 	Add new contact Edit contact's profile Move to Grup Start call Delete contact Send SMS Refresh 6465528 15643663	5253213512 342522352 355902124 5882315954 59224386232 5952413852 5880285418 15426527524 15244565285
		>		<		>
5702543		x	5702543			X
() ()	•	1 2 3 4 5 6 7 8 9 * 0 #			()	1 2 3 4 5 6 7 8 9 • 0 #

(Figure 4-7a)

(Figure 4-7b)

2. Here you can modify the contact's information. See Figure 4-8.



M Edit conta	ct	X
🕵 Contact'	s profile	
Name	Philip	
Group	Ungrouped	v
Office	5684022	Memo
Mobile	1342522352	
Home		~
Company		
Title		Fax
E-mail		SKYPE
Postcode		MSN
Web		
Address		
		OK Cancel
		(Figure 4-8)

3. Click "OK" to save the changes.

4.2.4 Delete Contact

1. You can delete the chosen contact through menu "Contacts" \rightarrow "Delete contact" or click on right mouse to delete directly.



M HyPBX -	6041			M TyPBX - 60	41		
File View 🕻	Contacts Tools Help			File View Cont	acts Tools Hel;	p	
<mark>8</mark> ▼ 6041 (Online	Add new contact Edit contact's profile Delete contact		*	<mark>8</mark> - 6041 (Online)			*
Call tas Extensions	Import contact	ording		Call task ▼ Extensions Cont	Conference المجلم المحالية محالية المحالية محالية محاليية مححاليية مححاليية مححاليية مححاليية مححالية	/oicemail Recording	
🕻 Add Gro	Export contact	-		🕻 Add Group 👌	K Delete Group		
All	Upload local data to server Download client data	ffice	Mobile	All	V Name	Office	Mobile
Colleagues	👗 Toni	5702543	15253213512	Colleagues	🚴 Toni	5702543	15253213512
Friends	🚴 Philip	5684022	1342522352	Friends	🤱 Philip	5684022	1342522352
Ungrouped	a TonyZhang	7515551	1355902124	Ungrouped	🤱 TonyZhang	Add new contact Edit contact's profile	1355902124
	an SinTom 👌	5702560	15882315954		🚴 SinTom	Move to Group	15882315954
	🚴 Kevin	52340635	15922838232		💄 Kevin	Start call	15922838232
	a Jesscica 👃	71552352	15952413652		👌 Jesscica	Delete contact	15952413652
	atherine 😤	25166645	15880285416		👌 catherine	Send SMS	15880285416
	anyony 👌	6465528	15426527524		💄 Nnyony	Refresh	15426527524
	🚴 Ben	15643663	15244565285		💄 Ben	15643663	15244565285
	c		5		4		5
5684022]		X	5684022	<u></u>		X
		•				(***)	1 2 3 4 5 6 7 8 9 8 0 #
	/Figuro 4	221			/Figuro 4	0h)	

(Figure 4-9a)

(Figure 4-9b)

2. Click "Yes" to delete this contact as Figure 4-10 shows.

MyPBX		x
?	Are you sure to delete the selected contact?	
	Yes No	
	(Figure 4-10)	

4.2.5 Import Contact

1. You can import contacts from menu "Contacts"--> "Import Contact".



М Пурвх -	6041		
File View	Contacts Tools Help		
<mark>8</mark> ▼ 6041 (Online	Add new contact Edit contact's profile Delete contact		*
🔂Call tas	Import contact		
Extensions	Export contact	ording	
🚵 Add Gro	Inland local data to server	-	
All	Download client data	Efice	Mobile
Colleagues	👗 Philip	5684022	1342522352
Friends	🤱 TonyZhang	7515551	1355902124
Ungrouped	🚴 SinTom	5702560	15882315954
	🚴 Kevin	52340635	15922838232
	👌 Jesscica	71552352	15952413652
	atherine	25166645	15880285416
	🚴 Nnyony	6465528	15426527524
	🚴 Ben	15643663	15244565285
	<	1111	
5684022			X
	(1 2 3 4 5 6 7 5 9 • 0 #

(Figure 4-11)

2. Select the file (.csv) you want to import and click "Open" button (figure 4-12).



Open		? ×
Look in: 🔀) 6008 💽 🕑 📂 🖽	-
Contacts.	CSV	
File <u>n</u> ame:	Contacts.csv	pen
Files of <u>type</u> :	(°.csv) Ca	ancel
	Open as read-only	1.

(Figure 4-12)

3. Double click the item to select corresponding address, see Figure 4-13.



4. Click "OK" to finish this step.

4.2.6 Export Contacts

1. You can export contacts to save on computer as well. See Figure 4-14.





(Figure 4-14)

2. Select the routing that you want to save, and then click "Save" to finish as Figure 4-15 shows.



Save As			? ×
Save jn: 问	6008	- 🔾 🤣	📂 🛄 -
		Go To La	ast Folder Visited
File <u>n</u> ame:	Contacts		<u>S</u> ave
Save as type:	(*.csv)	•	Cancel
	*		

(Figure 4-15)

4.2.7 Upload local data to server

You can upload local data to MyPBX server to save it. See Figure 4-16.

Note: If you have uploaded local data to MyPBX server and you want to upload it again, your data on MyPBX server will be covered with new data.



М ПуРВХ	- 6041		
File View	Contacts Tools Help		
<mark>8</mark> ▼ 6041 (Online	Add new contact Edit contact's profile Delete contact		*
🔂Call tas	Import contact		
Extensions	Export contact	ording	
🎉 Add Gro	Ipland local data to server		
All	Download client data	ffice	Mobile
Colleague	5 👗 Toni	5702543	15253213512
Friends	👌 Philip	5684022	1342522352
Ungrouped	👌 TonyZhang	7515551	1355902124
	🤱 SinTom	5702560	15882315954
	🚴 Kevin	52340635	15922838232
	👌 Jesscica	71552352	15952413652
	atherine	25166645	15880285416
	🚴 Nnyony	6465528	15426527524
	🚴 Ben	15643663	15244565285
	<	IIII	>
			1 2 3 4 5 6 7 8 9 * 0 #
	(Figure 4-16)		

4.2.8 Download client data

Since you have uploaded local data to MyPBX server, the next time you change a PC to log in MyPBX Client, you can download client data from MyPBX server using the same username. The operation is also used in case of losing data.

Note: If you download client data, the local data on PC will be covered.



М ПуРВХ -	- 6041		
File View	Contacts Tools Help		
<mark>8</mark> ▼ 6041 (Online	Add new contact Edit contact's profile Delete contact		*
🔂Call tas	Import contact		
Extensions	Export contact	ording	
🎉 Add Gro			
All	Download client data	Efice	Mobile
Colleagues	a Toni	5702543	15253213512
Friends	🚴 Philip	5684022	1342522352
Ungrouped	👌 TonyZhang	7515551	1355902124
	an SinTom	5702560	15882315954
	💄 Kevin	52340635	15922838232
	👃 Jesscica	71552352	15952413652
	atherine	25166645	15880285416
	S. Nnyony	6465528	15426527524
	🚴 Ben	15643663	15244565285
	<		
		•	1 2 3 4 5 0 7 8 9 * 0 #
	(Figure 4-17)		

4.3 Call History

After signed in MyPBX Client, click "History" tag to enter the call log screen (Figure 4-18). Here you can see all the calls that have you made or answered. Call information including callee name, telephone number, call time, and duration will be available on the list.



	<mark>M</mark> ≣ yPBX - 6041				X
	File View Contacts	Tools Help			
	<mark>8</mark> ▼ 6041 (Online)				You can arrange items in
	Call task ▼ 🍭Co Extensions Contacts	onference History Voicemail Recor	sequence according to call types, number, name, call time,		
	Number	Name	Call time 💎	Duration	and duration.
	S 57025430	Toni	2013-01-12 10:42:40	00:00:00	
	6013	Toron	2013-01-12 10:29:18	00:00:52	
Right click on the selected item, you can generate a call, save number or delete this item from the list.	 6013 98658*857986 	Start call Save number Remove from histories Remove all Refresh	3-01-12 10:25:16	00:00:06	
	<				
				[
			•	1 2 4 5 7 8 * 0	3 6 9

(Figure 4-18)

- Stands for incoming call
- Stands for outgoing call
- 📀 Stands for missed call

4.4 Voicemail Management

After signed in MyPBX Client, click "Voicemail" tag to enter the voicemail listing screen (Figure 4-19). Here you can see all the caller number, name, call time, and duration.



	M HyPBX - 60	41			
	File View Cont	acts Tools Help			
	8 -				
	6041 (Online)			*	
	🔂Call task 🔻	🍭 Conference			
	Extensions Con	tacts History Voi	cemail Recording		
	Play 🔲 Sto	P			Stop Button
Play	Inbox	Number	Name	Call	Click this button to stop the
playing, click the button to	014	6013	Jason	2013-	playing.
pause it.	Work	6081	Jane	2013-	
	Family				
	Friends				
		<		>	
				-	
				123	
				4 5 6 7 8 9	
		\sim			

(Figure 4-19)

🖂 Unread message

📄 Read message

Inbox: the folder where new message is stored

Old: after reading the message, the message will be automatically moved to this folder Work: after reading the message, the message can be moved to this folder Family: after reading the message, the message can be moved to this folder Friend: after reading the message, the message can be moved to this folder

Note: You can call the number, save or delete the voicemail through right-clicking, but you can't directly move the message to other folders.



4.5 Recording Management

After signed in MyPBX Client, click the "Reading" tag to enter the calls reading list screen (Figure 4-20). Here you can see all the status, call time, and duration.



Note: You can call the number, save or delete the recording through right-clicking.



4.6 Call Status Management

1. When there's an incoming call, a prompt screen will show the caller's detailed information.



(Figure 4-21)

2. When there's an outgoing call, a prompt window will show the callee's detailed information.



M E yPBX - 6041	
File View Contacts Tools Help	
<mark>8</mark> ▼ 6041 (Online)	*
Call task - & Conference Extensions Contacts History Voicemail Recording Call	
Jason	
6013	
Job Title: Company: Web:	
Ring	
()	1 2 3 4 5 6 7 8 9 • 0 #

(Figure 4-22)

3. During a call, it prompts as Figure 4-23 shows.





(Figure 4-23)

4.7 Personal Profile

For the convenient communication with your colleagues and friends, MyPBX Client provides personal information management, so that you can update profile at any time. After signed in MyPBX Client, click "File" \rightarrow "Edit profile" to open personal information screen.



File	View Edit pr Chang Sign o	Contacts rofile ge password.	Tools	Help			
	Edit pi Chan <u>o</u> Sign o	rofile ge password.					
	Chang Sign o	ge password.					
	Sign o						*
		out					
	Exit			email Reco	rding		
1 ext	ensions	s online		-			
∇		Name		Ext.no		Mobile	
8	27	Jack		6041			
8	27	Rela		6029			
8	D	Prince		6028			
8	27	Myron		6023			Ξ
8	D	Michael		6026			
8	D	Jerry		6024			
8	27	Jason		6020			
8	D	Jane		6025			
8	27	Harry		6021			
8	D	Catherine		6022			
8	D	Arthur		6027			
8	D	6049		6049			
8	D	6048		6048			Ŧ
•			111			+	
6029)						x
				6		1 4 7	3 6 9 4

(Figure 4-24)

M Edit y	our profile 🛛 🔀
Name	catherine
Mobile	15880270231
	OK Cancel

(Figure 4-25)

Here you are allowed to change name, mobile phone number.

You can change password through "File" \rightarrow "Change Password" setting as Figure 4-28 shows. Open the password screen as Figure 4-26 shows and enter both the old and new password, after



which a pop-up will prompt you as Figure 4-27 shows.

M Change password 🗙	
Old password	

New password	

Repeat new password	

OK Cancel	
(Figure 4-26)	
MyPBX	E ×
Modify password successfully, it will take affect log in agai	n.

(Figure 4-27)

4.8 Refresh

You can right click the mouse and click "Refresh" on menu as Figure 4-28 shows to gain the latest data. For example, the current page shows all extensions, MyPBX Client will get the extension information again after clicking "Refresh".

OK



MyPBX -	6041			
File View	Contacts Tools He	lp		
8 -				
6041(Online)				*
🔂 Call task	 & Conference 			
Extensions	Contacts History Voice	email Rec	ording	
1 extensions	online			
	Name	Ext.no		Mobile
8 🔊	Jack	6041		
8 27	Rela	6029		
8 27	Prince	602°	Chard all at	
8 🔊	Myron	602	Start Chat	
8 27	Michael	602	Start call	
8 27	Jeny	602	Start Call	
8 🔊	Jason	602	Pick up call	
8 27	Jane	602	Refresh	
8 🔊	Hany	602	Chat history	
8 27	Catherine	602	,	
8 27	Arthur	6027		
8 27	6049	6049		
8 27	6048	6048		-
				•
6028				X
		6		1 2 3 4 5 6 7 8 9 • 0 #

(Figure 4-28)

4.9 Show Dial Panel or Not

T LYFDA - 0041	- W-1-		М ∎уРВ	K - 6041		
Le View Contacts 1001	s neib		File Vi	ew Contacts Tools	Help	
8 -			<u> </u>	Show dial panel		
41 (Online)		*	6041 (Show contacts group	,	
👌 Call task 🔻 🚨 Confere	ence			tarle 🖛 🥮 Conform		
xtensions Contacts Hist	ory Voicemail Recording	s	Extensi	rask + Contacts Hist	orr Voicemeil Re	cording
extensions online			2 exten	ions online	ory vorcemarin in	corang
∇ Name	Ext. no	Mo		Name	Ext. no	
💄 🧼 张程程	6040		8 2	张程程	6040	
🤱 🧼 catherine	6041	158	8 2	catherine	6041	
8 🔊 305	305		8.0	305	305	
8 🔊 304	304		8.0	304	304	
8 🔊 303	303		8.2	> 303	303	
8 2 302	302		8.7	302	302	
8 2 301	301		8.7	301	301	
8 2 300	300		0.7	300	300	
			0 4	- 386	300	
			<			
			6040			
		2				2
						0

You can set up whether or not to show dial panel on menu "View" \rightarrow "Show dial panel". (Figure 4-29)

(Figure 4-29)



4.10 Change Language

MyPBX Client has multiple language versions. You can change the Client language through "Tools" \rightarrow "Change Language". (See Figure 4-30)

MyPBX - 6041		_		
File View Con	acts Tools Help			
<u>8</u> -	Change Lang	juage 🕨 🕨	简体中文((Chinese Simplified)
6041(Online)	Options		繁体中文 (C	Chinese Traditional)
🔂 Call task 🔻 🤱	Conference	L	Cirginan	
Extensions Conta	cts History Voicemail F	lecording		
1 extensions online				
V Name	Ext.no		Mobile _	
🔒 🔉 Jack	6041			
💄 🔉 Rela	6029			
🙎 🔊 Prince	6028			
🤱 🤉 Myron	6023		=	
💄 🔉 Micha	el 6026			
💄 🔉 Jemy	6024			
🔋 🧟 🔉 Jason	6020			
💄 🔉 Jane	6025			
🔋 🔉 Hany	6021			
🙎 🔊 Cather	ine 6022			
🙎 🔊 Arthur	6027			
8 🔊 6049	6049			
8 🔊 6048	6048		-	
			•	
6028			X	
			1 2 3 4 5 6 7 8 9 * 0 #	

(Figure 4-30)



4.11 Call Forwarding

You can forward incoming calls at any time. Configure it through "Tools" \rightarrow "Options" (Figure 4-31).

MyPBX - Options		-		×
System	Call forward			
Call forward				
Feature Codes				
Speed Dials	Always			
Calls	No Answer	Transfer to:		
	When Busy		Number	
		ОК	Cancel	Apply

(Figure 4-31)

- Always: Always forward calls
- No answer: If no answer calls will be forwarded to
- When Busy: forward calls when you are busy in a call
- Transfer to: the incoming call will be transferred to "Voice Mail" or the designated "Number" according to your own demands.



Note: If call forwarding is set to external line number, please input the prefix before number. For example, "9" stands for PSTN trunk routing, "81" stands for SIP trunk routing, and "7" stands for Skype trunk.

4.12 Feature Codes

You can check the shortcut operation of call on hold, pick up calls and so on. Click on menu "Tools" \rightarrow "Options" \rightarrow "Feature Codes" (Figure 4-32a) or click on "Feature codes" on the interface directly as Figure 4-32b shows.





MyPBX - Options		×
System	Feature Codes	
Call forward	General	
Feature Codes	One Touch Record	*1
Second Diale	Extension for Checking Voicemail	*2 ☑
Speed Dials	Voicemail Main Menu	•02 ✓
Calls	Attended Transfer	*3
	Blind Transfer	*03
	Extension Pickup	*04
	Intercom	*5
	Call Parking	*6
	Normal Spy	*90
	Whisper Spy	*91 🗸
	Barge Spy	*92 🗸
	Call Forwarding Preferences	
	Reset to Defaults	*70
	Enable Forward All Calls	*71
	Disable Forward All Calls	•071
	Enable Forward When Busy	-72
	Disable Forward When Busy	•072
	Enable Forward No Answer	-73
	Disable Forward No Answer	*073
	Forward to Number	*74
	Forward to Voicemail	*074
	Enable Do Not Disturb	*75
	Disable Do Not Disturb	*075
	ОК	Cancel Apply

(Figure 4-33)

4.13 Speed-dial

On menu "Tools" \rightarrow "Options" \rightarrow "Speed Dial", you can check the speed-dial number on Figure 4-34. For example, if you want to call number 918859206002, then just dial 123 directly.





MyPBX - Options		x
System	Speed Dials	
Call forward	Prefix △ Substitute	
Feature Codes	8 123 918859206002	
Speed Dials	8 321 940088811111	
Calls		
		y

(Figure 4-34)

4.14 Calls

Through the menu "Tools" \rightarrow "Options" \rightarrow "Calls" to manage the calls.



MyPBX - Options				×
System	Calls			
Call forward Feature Codes	V Pop-up window	when someone call in		
Speed Dials	Dial Pattern	9.		
Calls	Automatically ar	nswer dialing out		
	Phone Type	Yealink	-	
		Asstra Fanvil GRANDSTREAM Polycom		
		Yealink		
	[ОК	Cancel	Apply

(Figure 4-35)

- Pop-up windows when someone call in: Client will bomb the caller's ID for an incoming call.
- Dial Pattern
- Automatically answer dialing out: When you enable this option and click a number to dial out, your IP phone will answer it first.

Note: You should select your IP phone type correctly. For example, if you are using Yealink IP phone, please select Yealink.



4.15 Help

MyPBX ·	6041		
File View	Contacts Tools	Help	
<u>8</u> -		About MyPBX	
6041(Online)	I.		
Call task	▼ 🤐 Conference		ele.
Extensions	Contacte History	Voicemail Recording	
2 extension	s online	Voicemail Necording	
	Name	Ext.no	Mobile
8.27	Myron	6023	13812345678
8 22	Jack	6041	
8.27	Rela	6029	
8.27	Prince	6028	_
8.27	Michael	6026	=
8.27	Jenv	6024	
8 2	Jason	6020	
8.27	Jane	6025	
8 27	Напу	6021	
8.07	Catherine	6022	
80	Arthur	6027	
80	6049	6049	
80	6048	6048	-
•			•
13812345	678		X
L			1 2 3 4 5 6 7 8 9 * 0 #
		(Figure 4-36)	

4.15.1 About MyPBX Client

You can know the MyPBX Client version number and copyright through menu "Help" \rightarrow "About MyPBX Client". See Figure 4-37.





(Figure 4-37)

4.16 Sign out & Exit

You can exit from MyPBX Client on menu "File" \rightarrow "Exit" or you can click on MyPBX icon on right tray and click "Exit" to exit as Figure 4-38 shows.



(Figure 4-38)



5 Main Functions

5.1 Dialing Call

Press a key to dial out easily on MyPBX Client that simple the dialing procedure and save time. Just move the mouse on the telephone and click it to dial out.

5.1.1 Call Internal Extension Number

You can call an extension number through three ways:

- (1) Double click the selected Ext. number to call out
- (2) Enter the Ext. number on the input box below and click "Call" button or "Enter" to call out
- (3) Click the Ext. number on the panel and then click "Call" or "Enter" to call out

	МуРВХ - 6041			
	File View Contacts Tools	Help		
	8-			
	6041(Online)		*	
	Gall task 🔻 🥵 Conference			
	Extensions Contacts History	Voicemail Recording		
	1 extensions online			
	∇ Name	Ext.no	Mobile 🔶	
	🔒 🔉 Jack	6041		
	🚨 🔊 Rela	6029		
	🚨 🔊 Prince	6028		
	💄 \Rightarrow Myron	6023 Start chat		
	🚨 🔊 Michael	6026 Send SMS		
	🤱 🔊 Jenny	6024 Start call	1 1	
	ason 🧟 🤉	6020		
	ane 🔊 Jane	6025 Pick up call		
	any 🔉 🔉 🖁	6021 Refresh		
	atherine 🔊 🔉 🔊	6022 Chat history		
	🤱 🔊 Arthur	6027		
Enter telephone	8 2 6049	6049		
number here to	8 2 6048	6048	-	
call out				2 ARG 3 AFF
	6023		X 4 GH	5 JKL 6 HNO
	100		1 2 3 4 5 6 7Por	= 8 TUV 9 WXYZ
			*	0+ #

(Figure 5-1)



5.1.2 Call External Line Number

(1) Call external line numbers on contacts list: You can double click on the selected number, and the system will call it with default routing. (If you don't want to use the default routing, just select the number and change the prefix on the input box below, system will save this new prefix and apply it to this number when you call it out next time).

	M TyPBX - 6041					
	File View Cont	File View Contacts Tools Help				
	<mark>8</mark> ▼ 6041 (Online) **					
	🔂Call task 🔻	🍭 Conference				
	🚹 1 Missed calls	;				
	Extensions Cont	tacts History Voicemail	Recording			
	🎉 Add Group 💙	🔨 Delete Group				
	A11	∇ Name	Office	Mobile		
Double aliak		🔍 Toni	5702543	15253213512		
it to call out	Friends	🚴 Philip	5684022	1342522352		
it to call out	Ungrouped	🤱 TonyZhang	7515551	1355902124		
		🚴 SinTom	5702560	15882315954		
		🚴 Kevin	52340635	15922838232		
		👃 Jesscica	71552352	15952413652		
		🚴 catherine	25166645	15880285416		
		👌 Nnyony	6465528	15426527524		
		👃 Ben	15643663	15244565285		
Number will be		👌 Jane		6081		
shown on input		🤱 Jason	6013			
shown on input						
box. 9 is the		<		>		
prefix of default		[
routing.	L					
				4 5 6 7 8 9 • 0 #		

(Figure 5-2)

(2) Call external line numbers that are not on contacts list: You can enter the number on the input box and add the prefix to it, such as "9" for PSTN line routing, "81" for SIP routing; you can enquiry Admin for other settings. System will auto call this number out from an idle trunk.

5.1.3 Call back a missed call

When you miss the incoming calls, just do as follows:

- (1) Double click the number on History list and call out by default routing.
- (2) Select the number on History list and add the prefix on input box to call out through



designated routing.

5.2 Incoming Calls

You can execute the following operations for an incoming call:

• reject it



(Figure 5-3)

5.3 Call Forward

Do you always encounter the following situations in office?

- 1. Answered a call only to find that you are not wanted on the phone but your colleague.
- 2. You are on a call, and there's another incoming call that you don't want to miss.
- 3. You are busy doing things and have no time to answer calls.
- 4. You have to go out, but don't want to miss any calls.

Don't worry. MyPBX Client will help you deal with these.



5.3.1 Forward before a call

When you go out or are too busy to answer a call, you can forward incoming calls to your mobile or other number. Please see details on 4.11 Call Forwarding.

5.3.2 Transfer during a call

Step 1: Click the "Transfer call" button as Figure 5-4 shows



(Figure 5-4)

Step 2: Select the number that you want to forward to on the pop-up screen (Figure 5-5). Click to select a number, double click to forward call directly to this number. You can forward a call to an extension, a contact, a ring group/IVR, or a telephone number entered on the input box. (You need to add a prefix for forwarding to an external line number.)



Transfer th	e Call			×
s, (Click to select num	ber or doul	ble click to transfer	
Extensions	Contacts			
Search ext	ension			
	Name	Ext.no	△ Mobile	Home ^
8 🎝	Jason	6020		
8 🔊	Hany	6021		
8 27	Catherine	6022		=
8 27	Myron	6023		
8 27	Jeny	6024		
8 27	Jane	6025		
8 27	Michael	6026		
8 27	Arthur	6027		
8 27	Prince	6028		
8 27	Rela	6029		
8 27	6040	6040		-
•	III			•
Or input th	e number			
6026				
			Transfer	Cancel

(Figure 5-5)

Step 3: Hang up the call to finish transferring or click "Flash" button to intercept a transferred call.





(Figure 5-6)

5.4 Call Parking

When you are on a call, you can park the current call on the Client instead of dialing feature code. In this case, you can click the "Call Parking" button and then MyPBX will give you a parking number. Dial this parking number on any extension to continue this call.





(Figure 5-7)

5.5 Pick up a Call

5.5.1 Pick up a call from appointed extension

When your colleague is absent, his phone keeps ringing, you can pick up this call through the following way:

On extension list, choose the ringing or on hold extension, right click and click "Pick up Call" on the pop-up screen as Figure 5-8 shows.



MyPBX -	6041		
File View	Contacts Tools H	elp	
8 -			
6041(Online)			*
🔂 Call task	- 🥴 Conference		
Extensions	Contacts History Voic	email Recording	
1 extension:	s online		
	Name	Ext.no	Mobile 🔶
8 🔊	Jack	6041	
8 27	Rela	6029	
8 27	Prince	6028	
8 27	Myron	6023	=
87	Michael	6026	
8 27	Jeny	6024	
8.27	Jason	6020	
87	Jane	6025	
8 2	Harry	6021	
87	Catherine	6022	Start chat
87	Arthur	6027	Send SMS
87	6049	6049	Start call
87	6048	6048	Pick up call
•	III		Refresh
6021			Chat history
			4 5 6 7 8 9 * 0 #

(Figure 5-8)

5.6 Call Task

Call Task can help you to call out a number on scheduled time or remind you to make a call to a preset number.

(1) You can conduct the corresponding operation through the drop-down screen as Figure 5-9 shows.



МуРВХ - 6041		- • ×
File View Contacts	Tools Help	
8 -		
6041(Online)		*
🔂 Call task 👻 🎎 Confer	ence	
Make new call task	. mail Recording	
Show all call task		
Clear all call task	Ext.no	Mobile
Refresh call task	6041	
Drince	6029	
A Myron	6023	_
& Michael	6026	=
S D Jeny	6024	
ason	6020	
🔱 🔊 Jane	6025	
💄 🔉 Hany	6021	
🚨 🔊 Catherine	6022	
🚨 🔊 Arthur	6027	
8 2 6049	6049	
8 2 6048	6048	-
6021	-	X
	<u> </u>	1 2 3 4 5 6 7 8 9 • 0 #

(Figure 5-9)

Make new call task: click here to pop-up a screen as Figure 5-11 shows Show all call tasks: click here to open the task list as Figure 5-10 shows Clear all call task: click here to delete all pre-arranged tasks Refresh call task: click here to refresh the tasks list



🔂 Call tas	k list		\mathbf{X}
Memo	Call time	Date	Number
Taski	09:55	Everyday	91596042352
N	ew	Edit	Delete



New: Click here to create a new task as Figure 5-13 shows

Edit: Click here to edit the chosen task item

Delete: Click here to remove the selected task item

(2) Input the telephone number, call time, etc on window Figure 5-13.

	🔂 Call task 🛛 🔀	
The number you want	Number: 91596042352	period to call
	Date: Everyday	out
At what time you want to call	Time: 09 💙 : 55 🔽	Name of this
	Memo: Task1	call task
Enable this function, when	⊙Only remind ○Auto-dial	Enable this function, when
the time arrives, the system	OK Cancel	the time arrives, the system
will only remind you to		will call the number
make the call	(Figure 5-11)	automatically

(3) Click "OK" to finish creating or editing task. You will see the latest task on MyPBX Client interface as Figure 5-12 shows.



MyPBX -	6041	-		x
File View	Contacts Tools H	elp		
🤱 🗕 Ne	xt call: 10:00(Everyday)			
6041(Online)				*
🔂 Call task	 R Conference 			
Extensions	Contacts History Voic	email Recording		
1 extensions	s online			
	Name	Ext.no	Mobile	
8 🔊	Jack	6041		
8 27	Rela	6029		
8 27	Prince	6028		
8 🔊	Myron	6023		Ξ
87	Michael	6026		
8 27	Jeny	6024		
8 🔊	Jason	6020		
8 27	Jane	6025		
8 27	Hany	6021		
8 27	Catherine	6022		
8 27	Arthur	6027		
87	6049	6049		
8 27	6048	6048		Ŧ
•			۱. F	
6021				X
			1 2	3
			7 8	*

(Figure 5-12)

5.7 Call Conference

MyPBX provides the call conference for users. You can invite max.30 users to join the conference by MyPBX Client.



Call Conference Click here to invite

members

MyPBX - 6041			
File View Cor	tacts Tools	; Help	
-&-			
6041(Online)			
🔂 Call task 🔻 🛔	& Conference		
Extensions Conta	cts History	Voicemail Recor	ding
1 extensions online			
V Name	•	Ext.no	Mob
🔒 🤉 Jack		6041	
💄 🔊 Rela		6029	
💄 🔉 Prince	•	6028	
ali	I	6023	
💄 🔉 Micha	el	6026	
💄 🔉 Jeny		6024	
asor 🖉 🚨		6020	
💄 🔉 Jane		6025	
💄 🧳 Hany		6021	
💄 🔊 Cathe	rine	6022	
🙎 🔊 Arthu		6027	
8 2 6049		6049	
8 2 6048		6048	
•			
6021			
	(100		

(Figure 5-13)

Step 1: Click "Call Conference" button to have the pop-up a screen as Figure 5-14 shows so as to invite people to join a conference.



M Add	d cont	ference partic	ipants					X
Add mo	ore cor	nference partici	ipants					
Exter	sions							
Searc	:h exte	ension						
		Name	Ext.no	△ Mobile	-			
8	27	Jason	6020			Add		
8	27	Harry	6021					
8	27	Catherine	6022		Ξ	Remove		
8	27	Myron	6023					
8	Ŋ	Jerry	6024					
8	27	Jane	6025					
8	27	Michael	6026					
8	27	Arthur	6027					
8	Ŋ	Prince	6028					
8	D	Rela	6029		-			
•		III			4			
							May participant:	20
							Max participant:	30
							Available:	30
							OK Car	ncel

(Figure 5-14)

Step 3: You are allowed to select people in the extension list to join this conference.

Step 4: Click "OK" to see the conference call interface as Figure 5-15 shows.





(Figure 5-15)

5.8 Internal Instant Message

MyPBX Client provides the internal instant message feature for users to chat easily with members on the extensions list.

Step 1: On extensions list, select the member you want to chat with, right click to open the chat screen.





(Figure 5-16)

Step 2: Chat with selected extension user as Figure 5-17 shows.





(Figure 5-17)

5.9 Voicemail

5.9.1 Leave a voicemail

Set "Forward to Voicemail": Please check 4.11 Call Forwarding

5.9.2 Play a voicemail

When someone leaves a voice message on your voicemail, you can listen to the message directly. Please check 4.4 Voicemail Management.



M HyPBX - 60	41		
File View Cont	acts Tools Help		
<mark>8</mark> ▼ Next call 6041(Online)	l: 09:55 (Everyday)		*
🔂Call task 🔻	🙈 Conference		
Extensions Cont	tacts History Voi	cemail Recording	
💽 Play 🔲 Stop	P		
Inbox	Number	Name	Call time 🗸 🗸
014	6081	Jane	2013-01-15 17:18:12
Work	6013	Jason	2013-01-15 15:52:25
Family	6013	Jason	2013-01-15 15:52:12
Friends	6081	Jane	2013-01-15 10:36:19
	<		>
,			
L		\sim	
			450789

(Figure 5-18)

Step 1: Select a voicemail and click "Play" button or double click the selected item to listen to it.

Step 2: You can click "Stop" button or hang up the phone to stop the play.

5.10 Recording

5.10.1 Record Conversation

MyPBX Client provides recording function for users to record conversation.

During a call, you can click "Recording" button as Figure 5-19 shows; the system will start the recording this conversation. Click "Stop" button when over; the system will auto finish the recording when you hang up the call.





(Figure 5-19)

5.10.2 Play Recording

All recordings will be stored on "Recording" listing, please refer to 4.5 Recording Management.



МуРВХ - 6041	-	- • ×
File View Contacts Tool	s Help	
8 -		
6041(Online)		*
🔂 Call task 🔻 🧶 Conference		
Extensions Contacts History	Voicemail Recording	
Play Stop		
Number	Name	Call time
6023	Myron	2013-05-15 03:28:
6021	Harry	2013-05-15 03:26:4
6020	Jason	2013-05-15 03:26:(
		4
6023		X
C.		1 2 3 4 5 6 7 8 9 • 0 #

(Figure 5-20)

- (1) Select the item that you want to play, click "Play" button or double click on selected item.
- (2) You can click "Stop" button or hang up the phone to stop the play.

5.11 SMS

Right click the mouse and click "Send SMS" as Figure 5-21 shows, it will pop-up a window for sending text as Figure 5-22 shows.



MyPBX -	6041			
File View	Contacts Tools H	elp		
8 -				
6041(Online)	i de la companya de l			*
🔂 Call task	 & Conference 			
Extensions	Contacts History Voic	email Recording		
2 extensions	s online			
	Name	Ext.no	Mobile	<u> </u>
8 🗇	Myron	6023	138122456	0
8 🔊	Jack	6041		Start chat
8 27	Rela	6029		Send SIVIS
8 27	Prince	6028		Start Call
8 27	Michael	6026		Pick up call
8 27	Jeny	6024		Refresh
8 🔊	Jason	6020		Chat history
8 27	Jane	6025		
8 🔊	Hany	6021		
8 27	Catherine	6022		
8 27	Arthur	6027		
8 27	6049	6049		
84	6048	6048		-
				4
138123456	678			x
				1 2 3 4 5 6 7 8 9 • 0 #

(Figure 5-21)



SMS	- • ×
😌 Emotions 🔻 🔞 Start call 👵 Chat history 😡 Invite	
	Myron
Trunks GSM13 Country Code China +86	
	1
Sen	d
	۰ III ۲

(Figure 5-22)

Note: Before sending a SMS, please confirm that the correct configuration of SMS setting is made on MyPBX to make Email to SMS work. Choose one GSM trunk and the corresponding country code on the SMS window first, and send the SMS.



6 Uninstall MyPBX Client

Uninstalling MyPBX Client will delete all your data, including contacts number, call log and recorded voicemail on this PC. Before you uninstall MyPBX Client, make sure you have backed up the data you need.

Method 1:

- 1. Go to the Window's Start menu and open MyPBX Client Uninstall
- 2. The next prompt screen will guide you to close the current running program first. Choose "Next" to continue the uninstallation program.

	Welcome to the My PBX C lient Uninstallation!	
	This uninstall process will remove MyPBX Client from your computer.	
and a	Click Cancel if you do not want to remove this application.	
R	Click Next to continue the uninstall process.	
÷		

	<u>N</u> ext >	<u>C</u> ancel
(Figure 6-1)		

3. The Uninstallation progress will delete the MyPBX Client files from your computer. When the uninstallation is complete, the Uninstall Finished screen will pop up. Click Finish button.





(Figure 6-2)

Method 2:

- 1. Go to the Windows Start menu and open the **Control Panel**.
- 2. Go to the Add or Remove Programs, which will open a new screen with a list of software programs installed on the computer. Scroll down to MyPBX Client and click **Change/Remove** button.

[Finish]